

## SMS Lodge Rental Form

95 Ovid Street  
Seneca Falls, NY 13148

Phone#: (315) 568-6526

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-MAIL - \_\_\_\_\_

Member: \_\_\_\_\_ Yes \_\_\_\_\_ No

Function: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Hall: \_\_\_\_\_ Pavilion: \_\_\_\_\_

Bar (Circle All That Apply):      Open Bar      Cash Bar      SMS Provides Bartender

Beer: \_\_\_\_\_

Use Kitchen: \_\_\_\_\_ or Meal Prepared by SMS: \_\_\_\_\_

Members Rental Price:              Hall/Pavilion -      \$75.00

Non Members Price:              Hall/Pavilion -      \$150.00

**(Note: Members' Dues must be current to receive member price)**

Deposit: Hall/Pavilion - \$75.00      With Kitchen Use:      \$100 (see reverse )

Rental Fees must be paid in advance to secure your date. **No alcoholic beverages can be brought into the SMS.** Also, please clean up after your event the best you can, unless other arrangements have been made with the Lodge. Thank you for using the SMS for your function.

### See Reverse for Rental Agreement Policies

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# 2022 SMS HALL / PAVILION RENTAL AGREEMENT

1. For any individual or group that rents the SMS Hall or Pavilion a \$75 deposit fee will be charged to cover the potential cost of cleaning or and minor damage done to the facility. Should damage be done to the SMS Hall, Pavilion or Kitchen that exceeds \$75, the renting individual or group agrees the reimburse the SMS for the cost of replacing or repairing any damage to this facility by the renters or their guests. Should the renters wish to use the Kitchen Facilities of the SMS also, the deposit shall be \$100. The deposit will be returned to the renter if the Hall / Pavilion and Kitchen (if applicable) if the Hall / Pavilion and Kitchen (if applicable) are left in the same condition as they were when the renter entered the building. While renters are not expected to sweep and mop the floors, all of the tables should be cleared, the floor should be cleaned of items such as: plates, cups, decorations, etc., and the trash bags should be removed and placed outside in the dumpster. However, should either the Hall / Pavilion or the Kitchen be left unclean or should items be missing from the kitchen, then the deposit will not be returned. Should the deposit not be returned to the renter, the renter shall be given the reason the deposit was not returned. The decision and reason not to return a renter's deposit is solely up to the discretion of those appointed by the SMS to make that determination. If the individual or group renting our facility causes damage to our facility, their deposit WILL NOT BE RETURNED and they may become ineligible to rent our facility for future events.
2. ABSOLUTELY NOTHING – (Banners, Pictures, Decorations, etc.) – may be hung on the walls of the SMS Hall. If the individual or group renting our facility hangs anything on our walls, their deposit WILL NOT BE RETURNED and they may become ineligible to rent our facility for future events.

I the undersigned renter of the SMS Hall / Pavilion and Kitchen (if applicable) agree to abide by the policies listed above, including reimbursement for damages caused by me or my guests, as a condition to my rental of any of the SMS Facilities.

Signed: \_\_\_\_\_ DATE: \_\_\_\_\_